The Village of Brownville Board Meeting was held on Tuesday, November 14, 2023, in the Board Room at the Brown Mansion, Brownville, NY.

Present: Mayor Connor Amy Baker-Trustee

 Steve Mott - Trustee Mike Walrath - Trustee

 Bob Goutremout – Trustee

Also Present: Superintendent Pickett Casey Dickerson - Bernier, Carr & Associates

 Shawn Heron

Mayor Connor called the meeting to order at 7:00 PM. Trustee Walrath made a motion seconded by Trustee Mott to approve the previous minutes as submitted, carried.

Casey Dickinson gave the Board an update on all Village projects. BCA has completed the rates analysis and is working with the Village’s attorney on a drafting a new IMA/Industrial User Agreement for Glen Park. They are currently working on Neenah’s IMA. Casey updated the board regarding the meeting held between the Village, BCA, Neenah, Jefferson County Highway, NYSDOT, the Town of Hounsfield, and B&L to discuss all proposed work along the Bridge Street corridor. Easement needs and general project overviews were discussed. Easements required from the Mill need to be prioritized. Casey gave an update on the Brown Mansion project. SHPO requires quite a bit of design-level information, as well as an engineering evaluation and report regarding the proposed project.

Clerk Klusacek informed the board that she is purchasing land outside of the Village and intends to eventually build a home on it. She asked for permission to live outside Village limits. Trustee Walrath made a motion, seconded by Trustee Goutremout, to allow all unelected village employees to live within a 15 mile radius from the Village. All in favor, carried.

Clerk Klusacek informed the board that ABS stated our office printer is almost 10 years old, and we are no longer able to get parts for it. She presented the board with their most recent quotes for printers. Clerk Klusacek will inquire with other companies for additional quotes before a decision is made.

Clerk Klusacek informed the board that Officer Kennedy will now be paid quarterly due to a lack of hours most months.

Trustee Walrath made a motion, seconded by Trustee Baker to change the board meeting time to 6pm starting January 1, 2024. All were in favor, carried.

Superintendent Pickett informed the board the cost of supplies and labor for new water and sewer connections have increased. The rates should be changed and will vary with the most current cost of parts, labor (fringe amount), and equipment rental costs, instead of a flat fee. Mayor Connor will see if these rates will need to be reflected in the code book.

Trustee Mott asked Clerk Klusacek to reach out to a few different companies to inquire about getting assistance with our upcoming budget.

Mayor Connor informed the board that there will be a group of people cleaning up St. Paul’s Episcopal Church and are hoping to hold bible study and services there again eventually.

With no further discussion , Trustee Walrath made a motion seconded by Trustee Goutremout to pay the audited bills abstract 11A - $2,662.65 and 10B - $124,848.11 and adjourn at 9:25 PM

Respectfully submitted,

Amber Klusacek

Deputy Clerk-Treasurer