The Board Meeting of the Village of Brownville was held on Tuesday, December 13, 2022, in the Board Room at the Brown Mansion, Brownville, NY.

Present: Mayor Connor Amy Baker-Trustee

Steve Mott - Trustee Mike Walrath - Trustee

Bob Goutremout – Trustee

Also Present: Amber Klusacek Superintendent Pickett

Mayor Connor called the meeting to order at 7:00 PM. Mayor Connor administered the Oath of Office to new Trustee Amy Baker and Trustee Mott.

**Mayor Connor made the following appointments and designations with the Village Board approval**

**Appointments:**

Deputy Mayor – Steve Mott

Village Clerk – Treasurer – Annette West

Deputy Clerk-Treasurer – Amber Klusacek

Superintendent – Bill Pickett

Trustees to oversee DPW – All Board Members

Trustees to oversee Water/Sewer – Trustee Mott and Trustee Goutremout

Trustee to oversee Health/Services – Trustee Baker and Trustee Walrath

Zoning Officer – Mike Battista

Village Historian – Tom Barker, Connie Hoard, Bill Bell

Registrar of Vital Statistics - Annette West

Deputy Registrar of Vital Statistics – Amber Klusacek

**Designations:**

Official Depository – Community Bank

Official Newspaper – Watertown Daily Times

Regular Monthly Meeting – 2nd Tuesday of each month at 7:00 PM

Special meetings will be scheduled as necessary and will be advertised in compliance with the New York State Open Meetings Law

**Resolution:** **WHEREAS** the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges, and any bill which allows for a discount for early payment or payments to avoid late charges, and WHEREAS all such claims shall be presented at the next regular meeting for audit, that this resolution shall take effect immediately.

**Resolution: WHEREAS** the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .62.5 per mile, that this resolution shall take effect immediately.

**Resolution: WHEREAS** there is to be held during the coming official year: a)NYS Conference of Mayors Annual Meeting and Training School; b) NYS Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks; c)Local Government Conference and **WHEREAS** it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences of schools that benefits the municipality **NOW THEREFORE BE IT RESOLVED** : That the officers and employees that these meetings concern are hereby authorized to attend them; that the resolution shall take effect immediately.

Trustee Walrath made a motion, seconded by Trustee Goutremout to accept the designations and appointments as presented. All were in favor, carried.

A motion was made by Trustee Walrath and seconded by Trustee Mott to accept the minutes from the previous meeting as submitted, carried.

Trustee Mott discussed an issue with the Sewer Plant Disinfection Project. Explosive proof equipment was not factored into the original budget. Code-compliant alternatives are being explored.

A motion was made by Trustee Mott and seconded by Trustee Walrath to allow Clerk West to transfer $23,773 from the water fund to the water reserve fund. All were in favor, carried. A motion was made by Trustee Walrath and seconded by Trustee Goutremout to allow Mayor Connor to sign an amendment to the original Municipal Solutions Contract to add a sewer exclusion order to the current contract scope. All were in favor, carried. A motion was made by Trustee Walrath and seconded by Trustee Goutremout to allow Mayor Connor to sign new Bond Counsel Agreements for the Water Improvement and Sewer Disinfection Improvement Projects with Kendall, Walton & Burrows. All were in favor, carried. January 10, 2023, a public hearing is scheduled for LL#1 of 2023 to override the Property Tax Cap

Superintendent Pickett informed the Board about a PESH Inspection. There is an electrical issue and a safety issue with the garage doors. Superintendent Pickett will order the closure and safety device for the doors and address the electrical issue which will include running conduit so an extension cord will not be needed.

Superintendent Pickett discussed a meeting with the Town of Hounsfield and the Paper Mill. The town is looking for a right of way from the Paper Mill. Nothing has been decided yet.

Mayor Connor would like Clerk West to send Jeff Combs a letter asking him to clean up the debris on the sidewalk in front of his rental property. When he plows, he is leaving dirt and stone all over the sidewalk which interferes with the bobcat when we are plowing the sidewalks. Mayor Connor discussed the McCabe property. The County and our Zoning Officer went to the home.

Mayor Connor and the Board reviewed the bank statements, canceled checks, and bills. Trustee Walrath made a motion seconded by Trustee Goutremout to pay the audited bills abstract 12A-$14,048.38 and 12B-$70,034.72 and adjourn at 7:40 pm. All were in favor, carried.

Respectfully submitted,

Annette West, RMC

Clerk-Treasurer