The Village of Brownville Board Meeting was held on Tuesday, January 9, 2023, in the Board Room at the Brown Mansion, Brownville, NY.

Present: Mayor Connor Amy Baker-Trustee

Steve Mott - Trustee Mike Walrath – Trustee (Entered at 6:25pm)

Bob Goutremout – Trustee

Also Present: Brandon Loomis, DPW Casey Dickerson - Bernier, Carr & Associates

Shawn Heron Annette West, Clerk-Treasurer

Mayor Connor called the meeting to order at 6:00 PM. Trustee Mott made a motion seconded by Trustee Goutremout to approve the previous minutes as submitted, carried.

Casey Dickinson gave the Board an update on all Village projects. BCA has sent a list of properties where easements are required for the water project to the Village’s legal counsel. All easements will need to be signed and in hand before advertising bids. BCA submitted revised plans and a cost option for the Wastewater Treatment Plant for the in-series alternative plus permanent bypass to NYSDEC and NYSEFC. They will coordinate a meeting to review and discuss these plans. Mayor Connor informed Casey that he will be obtaining permission slips for the W. Main Street borings within the next few weeks.

A motion was made by Trustee Mott, seconded by Trustee Baker to approve the following resolution:

**Resolved,** Resolution 1 of 2024, a sole source resolution which allows the Village of Brownville to contract directly with Scadatek, the Village’s long-standing system integrator for continued service on the water and wastewater projects and removes the requirement to bid for these services.

The motion was put to a vote as follows:

Mayor Patrick Connor Yes

Trustee Amy Baker Yes

Trustee Goutremout Yes

Trustee Steve Mott Yes

Trustee Walrath Absent

The resolution was duly adopted. A copy of the resolution is attached.

Trustee Mott and Brandon Loomis discussed issues with the Wastewater Treatment Plant. As of January 8th, there has been no power to the plant due to a failing breaker. It was discovered that there is an electrical wire shortage between the head of the paper mills plant and our sewer plant. The electric was bypassed with a temporary fix until the wire can be dug up and replaced. Clerk West will check with the insurance company to see if this is an issue that would be covered.

Mayor Connor informed the board that the sewer contract with Neenah has expired and will need to be updated.

Trustee Walrath informed the board that he is looking into getting new trees for residents whose trees will need to be taken down in order to complete the water project.

A motion was made by Trustee Walrath, seconded by Trustee Goutremout to advertise for a PT Police Officer for the village with the necessary qualifications & certifications. Clerk Klusacek will advertise. All were in favor, carried.

Trustee Walrath made a motion seconded by Trustee Goutremout to pay the audited bills abstract 1A - $1,207.57 and 1B - $83,226.04.

A motion was made by Trustee Baker, followed by Trustee Goutremout to enter into executive session at 7:45 to discuss personnel matters. The board left executive session at 8:31 PM and adjourned.

Respectfully submitted,

Amber Klusacek

Deputy Clerk-Treasurer