The Village Board meeting for the Village of Brownville was held on Tuesday, October 13, 2020 in the Board Room at the Brown Mansion, Brownville, N.Y.

Present: Patrick Connor – Mayor Leo Thompson – Trustee

Steve Mott – Trustee Mike Walrath – Trustee

Bob Goutremout - Trustee

Also, Present: Bill Pickett – Superintendent Shawn Herron

Jeff Cox

Mayor Connor called the meeting to order at 7:00 P.M. Trustee Walrath made a motion seconded by Trustee Goutremout to approve the minutes of the previous meeting as submitted, carried.

Shawn Herron discussed a recent board meeting held by the General Brown Day Committee. The Committee agreed to fully support and help fund a Beautification/Garden Committee for our Village. They are currently working with the Town of Lyme to help establish ideas. Mr. Herron also discussed his concerns about the recent accident that happened on Main Street by the Neenah paper mill and would like to see more crosswalks throughout the Village. Jeff Cox noted how dark that area is at night and feels that lighting should be improved. Mayor Connor informed them that a letter will be sent to NYS to let them know of our concerns.

Clerk Klusacek informed the board that the annual Trunk or Treat event will not be held this year at the Mansion due to COVID-19 restrictions. Depending on COVID-19 restrictions and guidelines, we may also have to cancel the Christmas event this year. She is hoping to work with the Amy Kenney Real Estate Team again next year to host a Halloween and Christmas event.

Superintendent Pickett expressed his concerns about un-marked underground electric lines on private property. He is concerned that if there is a leak on property where digging needs to occur, and a DPW crew member hits an unmarked underground electrical line, that he or his crew members will be injured or responsible for damage. Superintendent Pickett voiced his concerns about lateral water lines that run under homeowners’ driveways. He feels that these lines should be moved with the proposed water project. It is costly to repair leaks when the lines run underneath a homeowner’s driveway. Superintendent Pickett informed the Board that Brandon Loomis has completed his sewer schooling and will be taking the state test next month.

Mayor Connor informed the board that he has spoken with Thomas Vos regarding the sewage plant violation. We have received a 1 year extension on upgrades. We must have plans for this upgrade completed by May 2021 and all upgrades must be completed by May 2023, regardless of funding or grants. Mayor Connor informed the board about the 3 water leaks we had in the past week on William Street, Brown Blvd, and Main Street. Clerk Klusacek will send thank you notes to Dexter, Hounsfield, and Black River for assisting us with these leaks. Mayor Connor presented a letter from Officer Larry Jobson regarding the Police Reform Policy pursuant to the Governor’s executive order in June, which we must adopt by April 1, 2021. Officer Jobson has been working with the Jefferson County Police Department on this policy and will be meeting sometime in February. Health Officer Jobson will supply us with a Pandemic OPP Form.

A motion was made by Trustee Mott, seconded by Trustee Walrath to approve the Village of Brownville outside user agreement. All were in favor, carried.

A motion was made by Trustee Walrath and seconded by Trustee Goutremout to pay the audited bills abstract #10A - $11,466.80 and #10B - $30,783.05 and to adjourn at 7:30.

Respectfully submitted,

Amber Klusacek

Deputy Clerk